

AGENDA  
PORT OF ROYAL SLOPE COMMISSION MEETING  
4975 Road 13.5 SW; Royal City, WA 99357  
March 10, 2020  
2:00 P.M.

CALL TO ORDER – CHAIRMAN MILLER

ROLL CALL

OLD BUSINESS

1. Equipment Garage-
  - a. Cost of redundant heat
  - b. Savings on concrete and asphalt disposal
  - c. Independent Inspections
  - d. Savings on the brick panel instead of actual brick
  - e. Office and Break Room Use
  - f. Electrical Plans Review

ADJOURN

Next Regular Meeting March 11, 2020 @ 2:00 pm



## PORT OF ROYAL SLOPE

4975 Road 13.5 SW; Royal City, WA 99357

### BOARD OF COMMISSIONERS

*Davey Miller*

*Frank Mianecki*

*Alan Schrom*

### March 10<sup>th</sup>, 2020 Special Meeting

The March 10<sup>th</sup>, 2020 Special Meeting of the Port of Royal Slope Commissioners was called to order at 2:00 p.m. by Chairman Miller.

Commissioners Present: Davey Miller & Alan Schrom

Others Present: Director Cathy Potter, Bonnie Valentine, Leif Rosenlund, Tony Garcia, Dist#10 Fire Chief Linn and Robert Weber arrived later.

Commissioner Schrom made a motion to excuse Commissioner Mianecki from the meeting and the motion passed.

**Approval of Agenda:** Commissioner Schrom made a motion to approve the agenda as written and the motion passed.

### OLD BUSINESS

**1. Equipment Garage:** Leif Rosenlund and Tony Garcia were here from Halme Builders discussing the construction progress on the equipment garage.

**a. Cost of redundant heat:** The need for a second wire for redundancy in the concrete floor for the radiant heat was discussed and it was agreed it needs to be installed. The second wire is needed in the event one wire were to fail.

**b. Savings on disposal of concrete and asphalt:** The Port asked if there would be a savings passed on to the Port by having a closer disposal site.

**c. Independent Inspections:** Independent Inspections are a part of the construction process at an extra cost. Leif will be getting us a list of the inspections to be done and how much they cost.

**d. Brick Panel vs. Real Brick:** We will be using brick panel as there is a savings of approximately \$15,000.00 by using it instead of real brick.

**e. Office and Break Room use:** Halme will be using the Conex they have on site for their office, breakroom, and tool storage.

**f. Electrical Plans Review:** Leif brought a diagram from Dustin at J&M Electric with more details of the electrical plan.

**g. Floor Drain Submittal:** The floor drains are cast iron traffic drains. The drain specification sheet was reviewed. Commissioner Schrom made a motion to approve the floor drains that were on the submittal and the motion passed.

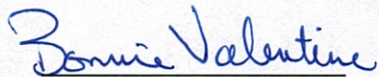
### ADJOURN

Commissioner Schrom made a motion to adjourn the meeting and Chairman Miller adjourned the meeting at 3:30 p.m.

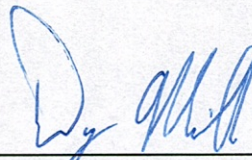


Next Regular Meeting is March 11<sup>th</sup>, 2020 at 2:00.

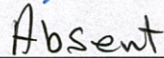
Respectfully submitted,



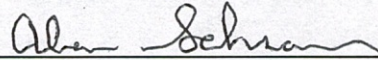
Bonnie Valentine, Director



Davey Miller, Chairman



Frank Mianeki, Vice-Chairman



Alan Schrom, Secretary



AGENDA  
PORT OF ROYAL SLOPE COMMISSION MEETING  
4975 Road 13.5 SW; Royal City, WA 99357  
March 11, 2020  
2:00 P.M.

CALL TO ORDER – CHAIRMAN MILLER  
ROLL CALL

APPROVAL OF AGENDA

COMMENTS FROM PUBLIC (on agenda or non-agenda items) – (LIMITED TO 3 MINUTES)

OLD BUSINESS

1. Waterline Extension: Proposals for Cultural Resources Survey
2. CCL Extension - Liner

APPROVAL OF THE MINUTES FROM THE FEBRUARY 26, 2020 REGULAR MEETING

DISCUSSION OF WARRANTS AND WARRANT APPROVAL

Payroll Warrants  
General Warrants  
IDF Warrants  
LTGO Transfers/Payments

DISCUSSION OF REVENUES & REVENUE APPROVAL

COMMISSIONERS REVIEW OF ACCOUNTS

COMMISSIONERS' REPORT:

1. Davey Miller
2. Frank Miannecki, Jr.
3. Alan Schrom.

OFFICE REPORT:

1. Local Records Reimbursement
2. Wade Property
3. Office Building
4. GCEDC Annual Banquet Thursday, April 2nd
5. Global Fiberglass
6. Copier for Minutes & Resolutions
7. Corfu Well

ADJOURN

Next Regular Meeting March 25<sup>th</sup> @ 2:00 pm



**PORT OF ROYAL SLOPE**  
4975 Road 13.5 SW; Royal City, WA 99357

*BOARD OF COMMISSIONERS*

*Davey Miller*

*Frank Miannecki*

*Alan Schrom*

**March 11, 2020**

The March 11<sup>th</sup>, 2020 regular meeting of the Port of Royal Slope Commissioners was called to order at 2:03 p.m. by Vice-Chairman Miannecki.

Commissioners Present: Frank Miannecki and Alan Schrom

Others Present: Director Cathy Potter, Bonnie Valentine, Dist. #10 Fire Chief Eric Linn and Robert Weber arrived later.

Commissioner Schrom made a motion to excuse Commissioner Miller from the meeting and the motion passed.

**Approval of Agenda:** Commissioner Schrom made a motion to approve the agenda as written and the motion passed.

**OLD BUSINESS**

**1. Waterline Extension:** The Port received two proposals for the Cultural Resources Survey which has to be done before the water line construction can begin. The Commissioners reviewed each proposal and evaluated their qualifications. Commissioner Schrom made a motion to award to contract to Plateau Archaeological Investigations and to issue the Notice to Proceed once their references were confirmed. The motion passed.

**2. Crab Creek Lateral:** The Commissioners reviewed a letter and pictures to send to the Grant County Commissioners referencing the possibility of a cost share on the liner for the CCL since the leaky canal does affect their property. Commissioner Schrom made a motion to send the letter asking the Grant County Commissioners for assistance in lining the CCL and the motion passed.

**Approval of Minutes:** Commissioner Schrom made a motion to approve the minutes of the February 26<sup>th</sup>, 2020 regular meeting as written and the motion passed.

**Discussion of Warrants and Warrant Approval:**

Warrants were discussed. Commissioner Schrom made a motion to approve the February 29<sup>th</sup>, 2020 Payroll warrants and the March 11<sup>th</sup>, 2020 warrants as listed, and the motion passed.

Warrants audited and certified by the auditing officer as required by RCW 42.240.90 and reimbursement claims as required by RCW 42.240.80 have been recorded in a listing and made available to the Board as of this date, **March 11<sup>th</sup>, 2020**. The Board does hereby approve those February 29<sup>th</sup>, 2020 Payroll warrants as follows: **Payroll Warrants: #12657 - 12665 in the amount of \$9,495.74.**

The Board does hereby approve those March 11<sup>th</sup>, 2020 warrants as follows: **GF Warrants: #12666 – 12679 in the amount of \$213,666.18; and IDF Warrants #6398 - 6404 in the amount of \$6,046.04.**



### **Discussion of Revenues and Revenue Approval:**

After discussion about the income, Commissioner Schrom made a motion to approve the revenues received as presented and the motion passed.

Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **March 11<sup>th</sup>, 2020** in the amount of **\$1,194.14** for the General Fund and **\$3,654.28** for the Industrial Development Fund. The Grant County Treasurer's report for February has not been received as of this date.

### **COMMISSIONERS' REPORT**

- 1. Commissioner Miller:** Excused
- 2. Commissioner Mianeki:** Frank sent a loader to the old dump site to level out some fill. He also got some contacts for temporary offices.
- 3. Commissioner Schrom:** Alan went to TLC Modular Homes in Goldendale to tour their factory. He also went to Valley Quality Homes in Moses Lake to inquire about a temporary office building.

### **OFFICE REPORT**

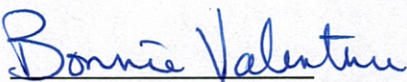
- 1. Local Records Reimbursement:** Cathy has sent the necessary information to get reimbursed on the record retention grant.
- 2. Wade Property:** Robin from Wade Orchards is asking for our support to help get the boundary line adjustment finished.
- 3. Office Building:** Commissioner Schrom made a motion to pay off the remaining balance of the mortgage for the Office and it passed. Bonnie is researching the feasibility of a caboose or passenger rail car as a possibility for a temporary office.
- 4. GCEDC Annual Banquet Thursday April 2<sup>nd</sup>:** The banquet was canceled due to the Coronavirus.
- 5. Global Fiberglass:** A letter was sent to Global Fiberglass from our attorney last week asking them to remove their product from our property. We have not gotten a response.
- 6. Copier for Minutes and Resolutions:** Cathy was asking if we had an old copier, we could use to make copies of the Port Minutes and Resolutions before they are sent to Ellensburg for archival.
- 7. Corfu Well:** Beau from Empire Well Drilling has picked up the signed contract to cap and fill the Corfu Well. He will notify us when he gets started on the project.

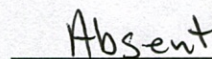
### **ADJOURN**

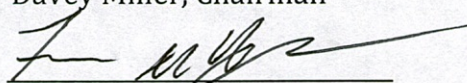
As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting and Vice-Chairman Mianeki adjourned the meeting at 4:40 p.m.

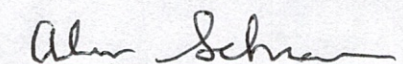
Next Regular Meeting is March 25<sup>th</sup>, 2020 at 2:00 p.m.

Respectfully submitted,

  
Bonnie Valentine, Director

  
Davey Miller, Chairman

  
Frank Mianeki, Vice-Chairman

  
Alan Schrom, Secretary