

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Davey Miller

Frank Mianecki

Alan Schrom

February 7, 2023

The February 7th, 2023, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:10 p.m. by Chairman Miller.

Commissioners Present: Davey Miller, Frank Mianecki, and Alan Schrom.

Others Present: Director Bonnie Valentine and Gil Alvarado. Paul Didelius and Tristan Peitz phoned in later during the meeting.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda. Commissioner Mianecki seconded the motion and it passed.

Comments from Public: There were none.

OLD BUSINESS

- 3. Industrial Park – Gil Alvarado:** Gil informed the Commissioners that WPE thinks a change order will be needed to get the necessary information. There was a discussion of the deliverables that had been expected from WPE. Gil will continue working to move our project forward.
- 4. Railroad Maintenance:** Paul Didelius phoned in to discuss options to curb the mud and rock that covers the railroad in 3-5 places. The Port would like to gather as much information as possible on the locations of the slides past and present.
- 5. Rail to Lot 10:** The Port has reached and surpassed our match on the earthwork for the rail spur and expects to see a reimbursement the end of February. The Port would like to use the ties on hand to be used for the rail spur. The original purchase of \$50.11/tie will be used for their value.
- 6. Part Time Help:** The Commissioners discussed part time help to cover weekend call for the wells. The pay for standby will remain the same. There was some discussion on how someone new could be trained.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes for the January 11th, 2023 regular meeting as written. Commissioner Mianecki seconded the motion and it passed.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes for the January 25th, 2023, regular meeting as written, and it passed.

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this

date, **February 7, 2023**. The Board does hereby approve those warrants as follows: **GF Payroll Warrants: #13406 – 13411** in the amount of **\$5,540.83**; **Warrants #13412-13420** in the amount of **\$3,633.11**; **IDF Warrants 6734 -6739** in the amount of **\$2,334.92**; and **LTGO** payment for **CERB #3** principal and interest in the amount of **\$26,732.06**.

Commissioner Mianecki made a motion to approve the February 7, 2023, warrants as listed. Commissioner Schrom seconded the motion and it passed.

Discussion of Revenues and Revenue Approval: After reviewing the income list, Commissioner Mianecki made a motion to approve the revenues received as presented. Commissioner Schrom seconded the motion and it passed. Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **February 7, 2023**, in the amount of **\$3,752.77** for the General Fund and **\$4,468.74** for the Industrial Development Fund. The report from the Grant County treasurer for January has not been received at this time.

COMMISSIONERS REVIEW OF ACCOUNTS: Tabled.

NEW BUSINESS

1. **Wheaties:** Wheaties is a new business considering the Port of Royal as a new location. Tristen called during the meeting to answer questions from the Commissioners.
2. **Ecological Land Services:** Director Valentine had spoken with a representative from Ecological Land Services during the Small Ports Seminar in Leavenworth last fall. They would like to have a conversation with the Port about shrub steppe mitigation when they are in Eastern Washington next in March.
3. **GC EDC Ballot for Election of Directors:** The Commissioners reviewed the GC EDC ballot for the Election of Directors. Commissioner Mianecki made a motion to vote on the ballot as presented as no one was running opposed. Commissioner Schrom seconded the motion and it passed.
4. **OPMA Training:** All three Commissioners and Director Valentine watched the training videos on the Attorney General's website for the OPMA training. The certificate of training was filled out and printed for each person.

COMMISSIONERS REPORT

1. **Davey Miller:** No report.
2. **Frank Mianecki:** Frank took a trailer to Tumwater January 20th with Director Valentine to pick up surplus kitchen equipment for the new office.
3. **Alan Schrom:** No report.

OFFICE REPORT

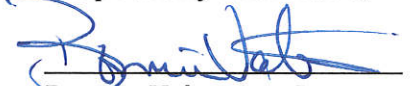
1. **Heater Repair at Well 1:** The heater at Well 1 had lost a nut holding the fan on and was repaired. We do not need to purchase a new heater at this time.
2. **Miscellaneous:** Director Valentine informed the Commissioners that the overflow alarm at Well 2 does work.

ADJOURN

As there was no other business brought before the Board, Commissioner Mianecki made a motion to adjourn the meeting. Commissioner Schrom seconded the motion and Chairman Miller adjourned the meeting at 6:10 p.m.

Next Regular Meeting February 17th @ 2:00 pm

Respectfully submitted,


Bonnie Valentine, Director


Davey Miller, Chairman


Frank Mianecki, Vice-Chairman


Alan Schrom, Secretary

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Davey Miller

Frank Mianecki

Alan Schrom

February 17, 2023

The February 17th, 2023, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:10 p.m. by Chairman Miller.

Commissioners Present: Davey Miller, Frank Mianecki, and Alan Schrom.

Others Present: Director Bonnie Valentine.

Approval of Agenda: Commissioner Mianecki made a motion to approve the agenda. Commissioner Schrom seconded the motion and it passed.

Comments from Public: There were none.

Approval of the Minutes: Commissioner Mianecki made a motion to approve the minutes of the February 7th, 2023, regular meeting as written. Commissioner Schrom seconded the motion and it passed.

OLD BUSINESS

- 1. Railroad Maintenance:** Commissioner Schrom and Director Valentine walked the railroad below the bench where the rocks and mud are a problem. They took pictures of rockslides and mud on the rail and GPS coordinates of culverts. RYAL has a high-rail track hoe and crew working now to clean the rails, vegetation and possibly locate some culverts.
- 2. Rail to Lot 10:** Hilmes Construction is waiting for the pit to make ballast. Hilmes estimates they have 10 days of work to finish the project once the ballast is available.
- 3. PUD Rail Crossings:** The Port has received the completed applications and drawings from the PUD for the requested railroad crossings, one underground and two overhead. Commissioner Schrom made a motion to charge the PUD \$250 for each crossing application. Commissioner Mianecki seconded the motion and it passed.

NEW BUSINESS

- 1. Round Table No 21:** Commissioner Schrom and Director Valentine had a brief meeting to discuss if their business could be compatible with the railroad.

COMMISSIONERS REPORT

1. **Davey Miller:** Davey repaired a leak on a valve at Well 1.
2. **Frank Mianecki:** No Report.
3. **Alan Schrom:** Alan has been locating culverts and ditching along the railroad below the bench.

OFFICE REPORT

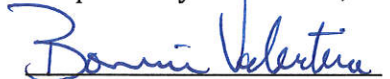
1. **Miscellaneous:** Wheaties is submitting a \$15,000 application to the PUD for their electricity request. The Port of Columbia has reached out to the Port of Royal. They are working on their Comprehensive Plan and would like to discuss managing Port owned railroads and have scheduled a meeting with us next week. Director Valentine has received a request for support from the OGWRP for funds from the Federal Government to fund a bridge. Commissioner Schrom made a motion to send letters of support providing it didn't take much time to put together. Commissioner Mianecki seconded the motion and it passed. Gilbert's Truck Repair is working on financing for his building.

ADJOURN

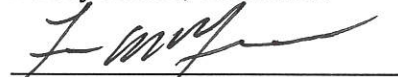
As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting. Commissioner Mianecki seconded the motion and Chairman Miller adjourned the meeting at 4:35 p.m.

Next Regular Meeting March 8th @ 2:00 pm

Respectfully submitted,


Bonnie Valentine, Director


Davey Miller, Chairman


Frank Mianecki, Vice-Chairman


Alan Schrom, Secretary