PORT OF ROYAL SLOPE

4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Alan Schrom *Davey Miller* *Frank Mianecki*

January 11, 2023

The January 11th, 2023, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:09 p.m. by Chairman Schrom.

Commissioners Present: Alan Schrom and Frank Mianecki via phone.
Others Present: Director Bonnie Valentine.

Commissioner Mianecki made a motion to excuse Commissioner Miller, and it passed.

Reorganization of the Board of Commissioners: Tabled until the January 25th meeting.

Approval of Agenda: Commissioner Mianecki made a motion to approve the agenda and the motion passed.

Comments from Public: There were none.

Approval of the Minutes: Approval of the minutes for the December 28th meeting is tabled.

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date, **January 11, 2023**. The Board does hereby approve those December 31st end of year warrants as follows: **GF Payroll Warrants: #13383 – 13391** in the amount of **$5,558.79;** and **GF Warrant #13392** in the amount of **$77.04.**

Commissioner Mianecki made a motion to approve the December 31, 2023 year end and the January 11, 2023, warrants as presented and it passed.

Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date, **January 11, 2023**. The Board does hereby approve those warrants as follows: **GF Warrants: #13393 – 13405** in the amount of **$83,226.37;** and **IDF Warrants #6727 - 6733** in the amount of **$38,567.49.**

Discussion of Revenues and Revenue Approval: After reviewing the income list, Commissioner Mianecki made a motion to approve the revenues received as presented and it passed. Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **January 11, 2023,** in the amount of **$0** for the General Fund and **$85,253.14** for the Industrial Development Fund. The report from Grant County has not been received at this time.

COMMISSIONERS REVIEW OF ACCOUNTS: Tabled.

COMMISSIONERS REPORT

4. **Alan Schrom:** Tabled.
5. **Davey Miller:** Tabled.
6. **Frank Mianecki:** Tabled.

OFFICE REPORT

5. **Miscellaneous:** Commissioner Mianecki had received the agenda and other documents via email prior to this meeting.

ADJOURN

As there was no other business brought before the Board, Commissioner Mianecki made a motion to adjourn the meeting, and Chairman Schrom adjourned the meeting at 2:23 p.m.

Next Regular Meeting January 25th @ 2:00 pm

Respectfully submitted,

Bonnie Valentine, Director

Alan Schrom, Chairman

Excused

Davey Miller, Vice-Chairman

Frank Mianecki, Secretary

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS
Davey Miller *Frank Mianecki* *Alan Schrom*

January 25, 2023

The January 25th, 2023, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:07 p.m. by Chairman Schrom.

Commissioners Present: Alan Schrom and Davey Miller.
Others Present: Director Bonnie Valentine and Ty Miller.

REORGANIZATION OF THE BOARD OF COMMISSIONERS: <u>Commissioner Miller made a motion to approve the reorganization of the board as follows and it passed.</u>

CHAIRMAN – Commissioner Davey Miller
VICE-CHAIRMAN – Commissioner Frank Mianecki
SECRETARY – Commissioner Alan Schrom

CONDUCTING THE REMAINDER OF THE MEETING – Chairman Miller

<u>Commissioner Schrom made a motion to excuse Commissioner Mianecki, and it passed.</u>

Approval of Agenda: <u>Commissioner Schrom made a motion to approve the agenda and the motion passed.</u>

Comments from Public: There were none.

Approval of the Minutes: <u>Commissioner Schrom made a motion to approve the minutes of the December 28th, 2022 regular meeting as written and the motion passed.</u>

Approval of the Minutes: Approval of the minutes for the January 11th meeting is tabled.

NEW BUSINESS

1. **Resolution 2023.01 Establishing Regular Meetings in 2023:** <u>Commissioner Schrom made a motion to approve Resolution 2023.01 establishing 2 meetings per month on the second and fourth Wednesday of each month at 2:00 pm and it passed.</u>
2. **Part Time Help:** We are looking for someone to help with weekend well coverage.
3. **PUD Rail Crossings:** Brandon from NorthSky, the company installing fiber for Grant County PUD called in to help clarify how many and what kind of crossings they need to bring fiber north along Road E SW. Good news, it went from ten over head crossings, to two overhead crossings and one underground crossing. They plan on getting this done early this spring.

OLD BUSINESS

1. **Rail to Lot 10:** Hilmes is hoping for it to warm up by mid-February so they can bring in the last of the subballast, compact it and place the ballast. Director Valentine updated the crew at RYAL on the status of the project and the estimated timeline.
2. **Gil Alvarado - Industrial Park:** Gil has been in contact with WPE to see what needs to be coordinated to move forward with Phase 1 of the Industrial Park.

COMMISSIONERS REPORT

1. **Davey Miller:** Davey was at Well 1 this morning to replace the chlorine pump, fittings, and a ball valve on the chorine system.
2. **Frank Mianecki:** Excused.
3. **Alan Schrom:** Alan was at the office to assist with computers installing a program.

OFFICE REPORT

1. **Chlorine Parts -Repairs:** Director Valentine ordered replacement connectors and valves for the chlorine system at Well 1. Commissioner Schrom made a motion to replace the chlorine pump that was put into service at Well 1 as a backup.
2. **Railroad Crossing Repairs:** Director Valentine is trying to find the most efficient way to repair some railroad crossings. John Brissey from GCPW stopped briefly to talk about the condition of the crossings and possible repairs.
3. **Heater Well 1:** Director Valentine has been looking for a new heater for Well 1 as one has completely failed and a second is very noisy and seems to be on a similar path to being worn out. Commissioner Schrom made a motion to purchase a replacement heater for Well 1 at a cost up to $900.00 and it passed.
4. **Miscellaneous:** Port Day in Olympia is February 2nd. Grant County PUD replaced a power pole near the southwest corner of the office and broke a Sunfresh waterline. Director Valentine assisted in finding someone to close the valve for repairs. There are reportedly five mud slides on the railroad and a couple of large boulders that will need to be cleared.

ADJOURN

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting, and Chairman Miller adjourned the meeting at 4:10 p.m.

Next Regular Meeting February 8th @ 2:00 pm

Respectfully submitted,

Bonnie Valentine, Director

Davey Miller, Chairman

Excused

Frank Mianecki, Vice-Chairman

Alan Schrom, Secretary