PORT OF ROYAL SLOPE

4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Davey Miller *Frank Mianecki* *Alan Schrom*

September 13, 2023

The September 13th, 2023, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:10 p.m. by Chairman Miller.

Commissioners Present: Davey Miller and Alan Schrom.
Others Present: Director Bonnie Valentine, Robert Weber, and Tony Jenks joining later.

Commissioner Schrom made a motion to excuse Commissioner Mianecki and the motion passed.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda and the motion passed.

Comments from Public: Robert Weber attended a recent City Council meeting and the council approved annexing approximately 7 acres on the south edge of the city.

OLD BUSINESS

1. **Royal Premix Road Crossing - Tony Jenks:** Tony Jenks attended the meeting to share a plan for his railroad crossing in conjunction with the easement he is requesting.
2. **Construction Water:** Changes to the Construction Water Contract and the new Fire Hydrant Meter Policies forms were reviewed. Director Valentine will make the necessary changes.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes of the August 28th, 2023, regular meeting and it passed.

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date, **September 13, 2023**. The Board does hereby approve those warrants as follows: **GF Payroll Warrants: #13524 – 13529** in the amount of **$5,614.70; Warrants #13530-13537** in the amount of **$2,953.29; IDF Warrants #6784 - 6790** in the amount of **$12,427.02.**

Commissioner Schrom made a motion to approve the September 13, 2023, warrants as listed and the motion passed.

Discussion of Revenues and Revenue Approval: After reviewing the income list, Commissioner Schrom made a motion to approve the revenues received as presented and the motion passed. Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **September 13, 2023,** in the amount of **$8,732.48** for the General Fund and **$18,538.73** for the Industrial Development Fund.

COMMISSIONERS REVIEW OF ACCOUNTS: Tabled

NEW BUSINESS

1. **North Sky Lease Extension:** North Sky would like to extend the current lease for an additional 9 months from October 1, 2023, to June 30, 2024, with an additional 6-month option to extend from July 1, 2024 to December 31, 2024. Commissioner Schrom made a motion to approve the 9-month extension of the current lease with the option of an additional 6 months and the motion passed.
2. **Mini Excavator:** There is a mini excavator up for auction from the GC PUD. Director Valentine will monitor the auction.
3. **Well Budget:** The well budget was discussed. Director Valentine will update with changes for review.

COMMISSIONERS REPORT

1. **Davey Miller:** No Report.
2. **Frank Mianecki:** No Report.
3. **Alan Schrom:** Alan was present during the installation of the new HMI's at Wells 1 and 2. He was able to reboot the HMI at Well 2 ironing out a communication glitch. He also attended the Pasco Basin Ground Water meeting learning more about the project.

OFFICE REPORT

1. **Pasco Basin Ground Water Project:** Director Valentine attended the Pasco Basin Ground Water Project with Commissioner Shrom at Brown Boy Onions. It was led by the Department of Ecology. They gave a brief history and overview of the project.
2. **MRSC Public Works Training in Spokane September 28th and more:** Director Valentine would like to attend the free training in Spokane given by MRSC on Public Works Contracts. Commissioner Schrom made a motion to approve Director Valentine's attendance, mileage and associated costs, the motion passed. There are several other free training courses coming up covering cyber security from various sources Director Valentine will plan to attend via Zoom etc.
3. **Miscellaneous:** Director Valentine shared an estimate for extending the waterline across road 13.9 SW to the new office/industrial park. We reviewed the projects the Port has listed with PNWA. Rail car storage was discussed.

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting, and Chairman Miller adjourned the meeting at 5:39 p.m.

Next Regular Meeting will be Wednesday September 27th @ 2:00 pm

Respectfully submitted,

Bonnie Valentine

Bonnie Valentine, Director

Davey Miller

Davey Miller, Chairman

Excused

Frank Mianecki, Vice-Chairman

Alan Schrom

Alan Schrom, Secretary

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BOARD OF COMMISSIONERS

Davey Miller *Frank Mianecki* *Alan Schrom*

September 27, 2023

The September 27th, 2023, regular meeting of the Port of Royal Slope Commissioners was called to order at 10:00 a.m. by Chairman Miller.

Commissioners Present: Davey Miller, Alan Schrom and Frank Mianecki.
Others Present: Director Bonnie Valentine.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda. Commissioner Mianecki seconded the motion and it passed.

Comments from Public: There were none.

OLD BUSINESS

1. **Construction Water:** Tabled
2. **Royal Premix Crossing:** Director Valentine will reach out to the attorney to draft an agreement for the railroad crossing with Royal Premix.
3. **Well Budget:** The 2024 Well Budget was reviewed.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes of the September 13th, 2023, regular meeting and it passed.

NEW BUSINESS

1. **Grant County EDC Kickoff 10/18:** Grant County EDC has sent an invite for their 5-year financial campaign at the Pillar Rock on October 18th from 4-6pm.
2. **Preliminary 2024 GF Budget:** The 2024 General Fund budget was reviewed. Director Valentine will make some adjustments.
3. **Preliminary 2024 IDF Budget:** The 2024 Industrial Development Fund budget was reviewed. Director Valentine will make some adjustments.

EXECUTIVE SESSION

Chairman Miller called for a 20-minute Executive Session at 11:15 to discuss Property Negotiations at 11:35 Chairman Miller closed the Executive Session and reconvened the Regular Metting.

COMMISSIONERS REPORT

1. **Davey Miller:** Davey installed a new starter on the John Deer Loader. He will install the new block heater for the CAT Generator at Well 1 soon.
2. **Frank Mianecki:** No Report.
3. **Alan Schrom:** No Report.

OFFICE REPORT

1. **PRS Rail Spur:** We have received copies of invoices from RYAL for their expenses on the PRS Rail Spur.
2. **Well on Call:** Still working on coverage for Wells on the weekends.
3. **Miscellaneous:** Director Valentine reached out to Gilbert's Truck Repair to follow up on his progress. He is still working on financing for the shop. Director Valentine expects to hear a decision, from WPE, on our master plat this week. A new starter for the John Deer loader was in stock at the Othello RDO for approximately $600.00. It was purchased and has been installed by Commissioner Miller. The replacement block heater for the Generator at Well 1 was ordered. It cost approximately $580.00 and should be here today.

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting, and Chairman Miller adjourned the meeting at 1:30 p.m.

Next Regular Meeting will be Wednesday October 11th @ 2:00 pm

Respectfully submitted,

Bonnie Valentine, Director

Davey Miller, Chairman

Frank Mianecki, Vice-Chairman

Alan Schrom, Secretary