

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Davey Miller

Frank Mianeki

Alan Schrom

February 13, 2024

A sign was posted for an emergency fieldtrip to look at the mud and silt covering the railroad from recent runoff from the bench.

The February 13th, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:45 p.m. by Chairman Miller.

Commissioner Schrom made a motion to excuse Commissioner Mianeki and the motion passed.

Commissioners Present: Davey Miller and Alan Schrom.

Others Present: Director Bonnie Valentine and Robert Weber. Stephanie Anglin and Amy Bunker attended via Zoom.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda and it passed.

Reorganization of the Board of Commissioners: Tabled until the next meeting.

NEW BUSINESS

- 1. Audit Entrance Conference:** Stephanie Anglin and Amy Bunker hosted the Audit Entrance Conference via Zoom. They went over the three topics they will be focused on during the Three-Year Accountability Audit. Director Valentine is scheduled for vacation but has some documents ready to send to Stephanie before she leaves.
- 2. Food Bank:** It has come to Director Valentine's attention that the Royal City Food bank is looking for a new facility. There was a discussion about what the food bank would like in a new facility and if the Port would be able to provide one.
- 3. GC EDC Ballot for Election of Directors:** The proxy ballot for Election of Directors provided by the GC EDC was discussed. Commissioner Schrom made a motion to fill out and return the ballot and the motion passed.
- 4. Commissioner Waiver of Compensation:** The Commissioners reviewed and signed their Waivers of Compensation. Commissioner Mianeki will need to review and sign his waiver at his earliest convenience.

Comments from Public: Robert Weber reported the new ambulance is scheduled for delivery at the end of March and the Fire Department has completed their training for their new ladder truck.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes of the January 10th, 2024, regular meeting and it passed.

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date, **February 13, 2024**. The Board does hereby approve those February 13th, 2024, warrants as follows: **GF Payroll Warrants: #13618 – 13624** in the amount of **\$6,337.00** and **Warrants #13625 - 13641** in the amount of **\$12,796.63** and the **LTGO** payment for principal and interest on **CERB #3** in the amount of **\$26,732.06**.

Commissioner Schrom made a motion to approve the February 13th, 2024, warrants as listed, and it passed.

Discussion of Revenues and Revenue Approval: After reviewing the income list, Commissioner Schrom made a motion to approve the revenues received as presented and it passed. Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **February 13, 2024**, in the amount of **\$15,324.70** for the General Fund and **\$749.64** for the Industrial Development Fund. This was the final interest earned in the Industrial Development fund for December 2023 as that report hadn't been available for the January 10 meeting.

COMMISSIONERS REVIEW OF ACCOUNTS: Commissioner Miller reviewed the warrants and invoices for the General Fund finding no discrepancies.

OLD BUSINESS

1. **Royal Premix Road Crossing:** Director Valentine called Tony Jenks; he is waiting for his attorney to review documents.
2. **Water line Crossing Rd E SW-FD #10 Letter:** Director Valentine is waiting for a response from the USBR about crossing the Red Rock Coulee Waste Way.
3. **CPC Water Connection:** Kim Delay is working on drawings for this connection to present to the Commissioners.
4. **Valle Transportation Water Connection:** No response from them about the requested changes from our engineer.
5. **Zero DB Fiber Crossing Thacker Rd:** Nothing new

COMMISSIONERS' REPORT

1. **Davey Miller:** No Report
2. **Frank Miannecki:** Excused
3. **Alan Schrom:** Alan responded to a well alarm in January when Director Valentine was unavailable. He also came and helped monitor the fire pump during the latest test the fire department did with the new ladder truck. He is helping trouble shoot the alarms at Well 1.

OFFICE REPORT

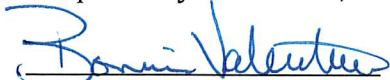
1. **Red Rock Airport:** Director Valentine delivered a request for funds to purchase the Red Rock Airport to our Senator and House Representatives in Olympia.
2. **HB 1371:** House Bill 1371 incentivizing investments in short line railroads through tax credits.
3. **Miscellaneous:** Director Valentine had 4 well alarms in 4 days over the last weekend. Commissioner Schrom has discovered one alarm covers more than one pump in the programming, so we need to track down the specific pump with the problem. The latest fire pump test with the fire department went well. A crew from RYAL will be here tomorrow to clean 4 feet of debris from the bench off the railroad. Torklift had a broken fire sprinkler during our cold spell last month, fortunately it didn't cause any damage and the valve was closed in a timely manner. Total Energy Management was here last week to program the alarm screen on the new HMI's. We didn't have many alarms to see they were not installed. Ty Miller and Doug Batey will be covering Well call while Director Valentine is on vacation.

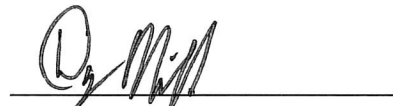
ADJOURN

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting and Chairman Miller adjourned the meeting at 5:41 p.m.

Next Regular Meeting will be on February 28th, 2024, at 2:00 pm

Respectfully submitted,


Bonnie Valentine, Director


Davey Miller, Chairman


Frank Miannecki, Vice-Chairman


Alan Schrom, Secretary

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS
Frank Mianecki Alan Schrom Davey Miller

February 28, 2024

The February 28th, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:07 p.m. by Chairman Mianecki.

Commissioners Present: Frank Mianecki, Alan Schrom, and Davey Miller by phone.
Others Present: Director Bonnie Valentine and FD #10 Chief Eric Linn.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda. Commissioner Mianecki seconded the motion and it passed.

Reorganization of the Board of Commissioners: Commissioner Schrom made a motion to approve the reorganization of the board as follows. Commissioner Miller seconded the motion and it passed.

CHAIRMAN – Commissioner Frank Mianecki
VICE-CHAIRMAN – Commissioner Alan Schrom
SECRETARY – Commissioner Davey Miller

Comments from Public: There were none.

Approval of the Minutes: Tabled until the next meeting.

NEW BUSINESS

- 1. GC EDC Annual Banquet:** The annual banquet is scheduled for April 16th at BBCC. The cost is \$25 per plate. Commissioner Miller made a motion to send Director Valentine and approval to pay for her lunch and reimbursement for mileage. Commissioner Schrom seconded the motion and it passed.
- 2. Connell Rail Interchange Support Letter:** The Connell Rail Interchange was looking for support asking the Legislature for additional funding for moving utilities in the city of Connell and to help cover inflation. Director Valentine sent a letter of support out after speaking with Commissioner Schrom, since we have supported the project in the past. This connection will improve access to the Port's rail.

OLD BUSINESS

- 1. Royal Premix Road Crossing:** Nothing new.
- 2. Waterline Crossing Rd E SW-FD #10 Letter:** Director Valentine has sent a request to Hall Engineering to start drawing up plans for the waterline. QCBID/USBR will

need the engineer's plans before they would issue a permit to put the Port's water main 10 feet east of the Red Rock Coulee Waste Way instead of crossing over it. The Fire Department will be adding water to the sink hole while QCBID cameras the Red Rock Coulee Wasteway in hopes of determining if there is a leak.

3. **CPC Water Connection:** Kim Delay has brought in the initial application for a water connection and specifications for his meter and backflow preventor for approval.
4. **Valle Transportation Water Connection:** Nothing new.
5. **Zero DB Fiber Crossing Thacker Rd:** Nothing new.
6. **Food Bank:** The Food Bank gave Director Valentine dimensions of the facility they are currently renting. This will give us a better idea of what they need in a building.

COMMISSIONERS' REPORT

1. **Frank Miannecki:** No report.
2. **Alan Schrom:** Alan took pictures of the railroad clean up from the recent runoff from the bench.
3. **Davey Miller:** No report.

OFFICE REPORT

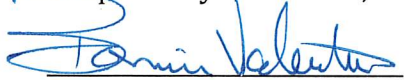
1. **Miscellaneous:** Director Valentine has not had any communication from Gilbert Pineda. She will reach out to him to see if he is making progress with the assistance from Brandon at the SBDC on financing. Dan Booth checked for faults on Booster Pumps 1,2, and the medium flow pump at Well 1, they had over or under voltage faults. There have been several inquiries about property with storage buildings in the last couple of weeks.

ADJOURN

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting and Chairman Miller adjourned the meeting at 4:21 p.m.

Next Regular Meeting will be on March 13th, 2024, at 2:00 pm

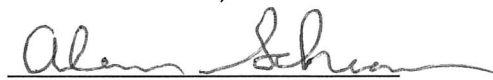
Respectfully submitted,



Bonnie Valentine, Director



Frank Miannecki, Chairman



Alan Schrom, Vice-Chairman



Davey Miller, Secretary