

PORT OF ROYAL SLOPE

4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Davey Miller

Frank Mianecki

Alan Schrom

January 10, 2024

The January 10th, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:10 p.m. by Chairman Miller.

Commissioner Schrom made a motion to excuse Commissioner Mianecki and the motion passed.

Commissioners Present: Davey Miller and Alan Schrom.

Others Present: Director Bonnie Valentine and Robert Weber.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda and it passed.

Reorganization of the Board of Commissioners: Tabled until the next meeting.

Comments from Public: Robert Weber reported that the chassis for the new ambulance is on its way to Braun from Mexico.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes of the December 13th, 2023, regular meeting and it passed.

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date, **January 10, 2024**. The Board does hereby approve those December 31st, 2023 end of year warrants as follows: **GF Payroll Warrants: #13590 – 13601** in the amount of **\$6,247.07** and **Warrant #13602** in the amount of **\$77.04**.

Commissioner Schrom made a motion to approve the December 31, 2023, end of year warrants as listed, and it passed.

Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date, **January 10, 2024**. The Board does hereby approve those warrants as follows: **GF Warrants: #13603 – 13617** in the amount of **\$6,623.10**.

Commissioner Schrom made a motion to approve the January 10, 2024, warrants as listed, and it passed.

The Industrial Development Fund was closed as of December 31, 2023, with Resolution 2023.03. The Grant County Treasurer will transfer the remaining balance in the IDF to the GF.

Beginning January 1, 2024, all expenditures and all deposits will go into the General Fund.

Discussion of Revenues and Revenue Approval: After reviewing the income list, Commissioner Schrom made a motion to approve the revenues received as presented and it passed. Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **January 10, 2024**, in the amount of **\$42,313.84** for the General Fund and **\$3,881.84** for the Industrial Development Fund. The Grant County Treasurer's Report for December had not been received at this time.

COMMISSIONERS REVIEW OF ACCOUNTS: Commissioner Miller reviewed the warrants and invoices for the General Fund finding no discrepancies.

NEW BUSINESS

- 1. Resolution 2024.1 Establishing Regular Meetings:** Commissioner Schrom made a motion to approve Resolution 2024.01 establishing regular Commissioners' meetings to two per month beginning in January 2024 and the motion passed.
- 2. WPE Letter:** Western Pacific Engineering has finally responded to the Port's request for a refund on the PRS Industrial Park project. Commissioner Schrom made a motion to accept WPE's refund and for Chairman Miller to sign the Release of All Claims form and the motion passed.

OLD BUSINESS

- 1. Royal Premix Road Crossing:** The updated Easement Agreements were reviewed. Commissioner Schrom made a motion to approve the Rail Crossing Easement Agreement and the Easement Agreement with RPC, and the motion passed. Director Valentine will get these documents to Tony Jenks at RPC for his review and approval.
- 2. Water line Crossing Rd E SW-FD #10 Letter:** No update
- 3. Employee Handbook Update:** The changes to the Employee Handbook were reviewed. Commissioner Schrom made a motion to adopt the changes to the Employee Handbook and it passed.
- 4. CPC Water Connection:** No update
- 5. Valle Transportation Water Connection:** No update
- 6. Zero DB Fiber Crossing Thacker Rd:** Commissioners reviewed the specifications for the fiber line east of Thacker Road and would like to request an additional conduit be installed for future use.

COMMISSIONERS' REPORT

1. **Davey Miller:** No Report
2. **Frank Miannecki:** Excused
3. **Alan Schrom:** No Report

OFFICE REPORT

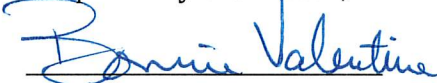
1. **Rail Storage:** RYAL would like to store cars on the railroad. The Commissioners are ok with non-placarded cars being stored as long as they don't inhibit the delivery of any freight.
2. **HB 1987:** WPPA had a zoom meeting concerning HB 1987. HB 1987 focuses on the use of the .09 money. There were changes made to allow the funds to be used for Affordable Workforce Housing and there is concern over the lack of definitions and detail in the new portion of the bill.
3. **Miscellaneous:** Director Valentine returned the entrance letter to the state auditor. It is time for our 3-year audit covering 2020, 2021, & 2022. Yesterday 281 gallons of fuel were delivered to the Gen Set at Well 1. December 27th the Royal Slope Fire Department tested their new ladder truck also testing our system. Overall, the test went well.

ADJOURN

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting and Chairman Miller adjourned the meeting at 4:45 p.m.

Next Regular Meeting will be on January 24th, 2024, at 2:00 pm

Respectfully submitted,



Bonnie Valentine, Director


Davey Miller, Chairman
Frank Miannecki, Vice-Chairman
Alan Schrom, Secretary