

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Frank Mianecki

Alan Schrom

Davey Miller

June 12, 2024

The June 12th, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:05 p.m. by Chairman Mianecki.

Commissioners Present: Frank Mianecki, Alan Schrom, and by phone Davey Miller.

Others Present: Director Bonnie Valentine.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda. Commissioner Miller seconded the motion and it passed.

Comments from Public: There were none.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes of the May 22nd, 2024, regular meeting. Commissioner Miller seconded the motion and it passed.

NEW BUSINESS

- 1. Boundary Line adjustment:** A current owner of a business in the Industrial Park has asked about a boundary line adjustment. The Commissioners need more information.
- 2. Well 1 Soft Start:** There was a recent issue with the well pump at Well 1. Dan Booth came to trouble shoot the issue. It was determined the pump is fine and there was a power issue in the area. The soft start was checked and it has been determined that only a direct replacement will fit and to order said replacement there is a 32-week lead time when ordering. Commissioner Miller made a motion to have Dan Booth order a replacement soft start for the Well 1 well pump for approximately \$8,500.00. Commissioner Schrom seconded the motion and it passed.

At 2:25 p.m. Chairman Mianecki called an Executive Session for 20 minutes to Review Property Negotiations (RCW 42.30.110)

At 2:45 the Executive Session was closed and the Regular Meeting was reconvened.

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date **June 12, 2024**. The Board does hereby approve those June 12th, 2024, warrants as follows: **GF Payroll Warrants: #13716 - 13722** in the amount of **\$6,564.62**; **GF Warrants #13723 - 13739** in the amount of **\$16,217.04**; and **LTGO Payments for LOCAL #1** in the amount of **\$22,250.00** and **LOCAL #2** in the amount of **\$41,125.00** both on **June 1, 2024**.

Commissioner Miller made a motion to approve the June 12th, 2024, warrants as listed. Commissioner Schrom seconded the motion and it passed.

Discussion of Revenues and Revenue Approval: After reviewing the income list, Commissioner Schrom made a motion to approve the revenues received as presented. Commissioner Miller seconded the motion and it passed. Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **June 12, 2024**, in the amount of **\$55,721.72** for the General Fund. The Grant County Treasurer's report for May had not been received at this time.

COMMISSIONERS REVIEW OF ACCOUNTS: Commissioner Schrom reviewed and compared the warrants with invoices, finding a \$0.54 discrepancy where \$0.60 was transposed to \$0.06. Director Valentine will see if the vendor requires a new warrant or if it can be added to the next invoice.

OLD BUSINESS

1. **Royal Premix Road Crossing:** Nothing new
2. **FD#10 Water Connection:** Director Valentine reported that the SIP presentation went well, and we hope to know if we get the grant in the next couple of weeks.
 - a. **Change Order RSGV and C900 PVC:** The 12-inch and 8-inch ductile iron pipes will be replaced with C900 PVC and the butterfly valve will be upgraded to an RSGV.
3. **CPC Water Connection:** Nothing New
4. **Valle Transportation Water Connection:** Valle has recently requested to rent a fire hydrant meter to help keep the dust down as they begin construction.

COMMISSIONERS' REPORT

1. **Frank Miannecki:** Frank called PUD Commissioner Larry Schaapman and left a voicemail regarding the lease payment on the laydown lot.
2. **Alan Schrom:** Alan came to check on codes for the rough shut down on the Well 1 well pump. After some investigating by Alan and Director Valentine it turns out the rough shutdown was most likely caused by a power bump.
3. **Davey Miller:** Davey checked on the PUD laydown lot to see how it was looking and how many poles they have stored there.

OFFICE REPORT

1. **2020-2022 Audit:** Director Valentine is continuing to send the requested documents to the auditor. She hopes to be done soon.
2. **Annual Financial Statement:** Director Valentine provided a copy for the Commissioners to review.
3. **Miscellaneous:** Director Valentine met with someone from Valley Ag they are interested in a public transloading site. They said they could potentially use the rail this fall.

ADJOURN

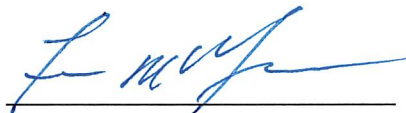
As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting. Commissioner Miller seconded the motion and Chairman Miannecki adjourned the meeting at 3:43 p.m.

Next Regular Meeting will be on June 26th, 2024, at 2:00 pm

Respectfully submitted,



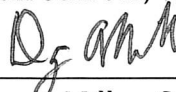
Bonnie Valentine, Director



Frank Miannecki, Chairman



Alan Schrom, Vice-Chairman



Davey Miller, Secretary

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Frank Mianecki

Alan Schrom

Davey Miller

June 26, 2024

The June 26th, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:10 p.m. by Chairman Mianecki.

Commissioners Present: Frank Mianecki, Alan Schrom, and Davey Miller.

Others Present: Director Bonnie Valentine.

Approval of Agenda: Commissioner Miller made a motion to approve the agenda. Commissioner Schrom seconded the motion and it passed.

Comments from Public: There were none.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes of the June 12th, 2024, regular meeting. Commissioner Miller seconded the motion and it passed.

At 2:15 p.m. Chairman Mianecki called an Executive Session for 10 minutes to Review Property Negotiations (RCW 42.30.110)

At 2:25 the Executive Session was closed, and the Regular Meeting was reconvened.

NEW BUSINESS

1. **2023 CCR:** Director Valentine provided the 2023 Consumer Confidence Report for the Commissioners review. All water tests completed in 2023 came back with great results.

OLD BUSINESS

1. **Royal Premix Road Crossing:** RPC has returned revised easements for the Commissioners to review. The returned documents are not acceptable. Director Valentine will reach out to Tony to see if he can come to the next meeting to discuss the easements.
2. **FD#10 Water Connection:** We anticipate the supplies to be on hand so construction can begin about July 8th.
 - a. **Change Order No. 1:** Commissioner Miller made a motion to approve Change Order No. 1 as received from the engineer. Commissioner Schrom seconded the motion and it passed.
3. **CPC Water Connection:** Director Valentine has sent the water contract, invoice and other documents to CPC.
4. **Valle Transportation Water Connection:** Nothing new with the connection. Commissioner Schrom made a motion to have a surveyor research and survey if

needed, the Railroad Right of Way on the south side of the Valle property.
Commissioner Miller seconded the motion and it passed.

COMMISSIONERS' REPORT

1. **Frank Mianecki:** Frank called the office for updates before the meeting.
2. **Alan Schrom:** Alan responded to a Well alarm caused by a power outage while Director Valentine was out of town.
3. **Davey Miller:** Davey checked chlorine levels and responded to a Well alarm while Director Valentine was out of town.

OFFICE REPORT

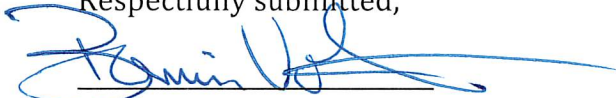
1. **2020-2022 Audit Exit Meeting Thursday 6/27 at 2:30:** Commissioner Schrom will attend the Exit Conference with the Auditor tomorrow at 2:30.
2. **FRAP Call for Applications:** Director Valentine received an email requesting applications for projects. She will share this with RYAL to see if they can apply for a grant for rehab work on the railroad.
3. **Miscellaneous:** Director Valentine will be at Well 1 on Saturday to monitor the water system while Royal Slope Fire tests the Port's fire hydrants. North Sky Communications is moving the last of their things from the leased lot as the lease expires this coming weekend. We still have not received a check from GC PUD for the Lot Lease Director Valentine will follow up and request they send a new check.
Commissioner Schrom made a motion to look for an additional container for additional storage and spend up to \$7,500.00 if a suitable one is found.
Commissioner Miller seconded the motion and it passed.

ADJOURN

As there was no other business brought before the Board, Commissioner Miller made a motion to adjourn the meeting. Commissioner Schrom seconded the motion and Chairman Mianecki adjourned the meeting at 3:43 p.m.

Next Regular Meeting will be on July 24th, 2024, at 2:00 pm

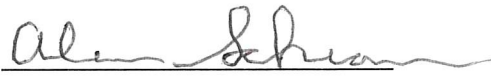
Respectfully submitted,



Bonnie Valentine, Director

Via Phone

Frank Mianecki, Chairman



Alan Schrom, Vice-Chairman



Davey Miller, Secretary