

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Frank Mianecki

Alan Schrom

Davey Miller

October 9, 2024

The October 9th, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:00 p.m. by Chairman Mianecki.

Commissioners Present: Frank Mianecki, Alan Schrom and Davey Miller.

Others Present: Director Bonnie Valentine, GCFD#10 Chief Eric Linn, and Robert Weber.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda. Commissioner Miller seconded the motion, and it passed.

Comments from Public: Chief Linn announced there will be an open house at the fire station this coming Saturday from 1-4 pm. He also thanked the Port Commissioners for the collaboration on the water line extension. There was also mention that the new fire hydrant next to the station has been convenient for filling trucks.

Approval of the Minutes: Commissioner Miller made a motion to approve the minutes of the September 25, 2024, Regular Meeting. Commissioner Schrom seconded the motion, and it passed.

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date **October 9, 2024**. The Board does hereby approve those October 9th, 2024, warrants as follows: **GF Payroll Warrants: #13816 – 13826** in the amount of **\$6,943.55**; **GF Warrants #13827 - 13840** in the amount of **\$20,609.73**.

Commissioner Miller made a motion to approve the October 9th, 2024, warrants as listed. Commissioner Schrom seconded the motion, and it passed.

Discussion of Revenues and Revenue Approval: After reviewing the income list, Commissioner Schrom made a motion to approve the revenues received as presented. Commissioner Miller seconded the motion, and it passed. Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **October 9, 2024**, in the amount of **\$200,409.63** for the General Fund.

COMMISSIONERS REVIEW OF ACCOUNTS: Commissioner Miller reviewed invoices and warrants, against the check register finding no discrepancies.

OLD BUSINESS

1. **Royal Premix Road Crossing:** RYAL sent a quote for the crossing and is waiting to hear back from RPC for the go ahead. RYAL hopes to get their part completed by the end of October.
2. **Railroad Transload:** Nothing new to report.
3. **Resolution Draft 2024.??:** Tabled
4. **Gilbert's Truck Repair:** Nothing new to report.
5. **Property Lease:** Nothing new to report.

NEW BUSINESS

1. **2024 Comprehensive Plan:** The 2024 Comp Plan was reviewed. Updates will be made and available for review at the next meeting.
2. **2025 Budget:** The 2025 Budget was reviewed. Minor changes will be made and available for review at the next meeting.

COMMISSIONERS' REPORT

1. **Frank Mianecki:** No Report
2. **Alan Schrom:** Alan has been working on the RFQ for a new Port engineering firm, since Gary Hall has retired.
3. **Davey Miller:** Davey has found some steel to improve the forks on the loader to make it easier to move containers.

The meeting recessed at 6:17 pm for dinner.

The meeting was reconvened at 6:50 pm.

OFFICE REPORT

1. **Employee Evaluation:** The Commissioners filled out employee evaluation forms for Director Valentine.
2. **Miscellaneous:** Director Valentine will get a notice ready to put in the paper for the RFQ regarding a new engineering firm for the Port. It was suggested the Port put up a permanent sign since this property is now ours. Someone inquired about duck hunting the ponds on the DeHope property, the Commissioners denied the request as CCC Co is grazing the property.

ADJOURN

As there was no other business brought before the Board, Commissioner Miller made a motion to adjourn the meeting. Commissioner Schrom seconded the motion and Chairman Mianecki adjourned the meeting at 7:19 p.m.

Next Regular Meeting will be changed from Wednesday October 23rd to Tuesday October 22, 2024, at 2:00 pm

Respectfully submitted,


Bonnie Valentine, Director


Frank Mianeki, Chairman


Alan Schrom, Vice-Chairman


Davey Miller, Secretary

PORT OF ROYAL SLOPE
4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Frank Mianecki

Alan Schrom

Davey Miller

October 22, 2024

The October 22nd, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:02 p.m. by Chairman Mianecki.

Commissioners Present: Frank Mianecki, Alan Schrom and Davey Miller.

Others Present: Director Bonnie Valentine.

Approval of Agenda: Commissioner Miller made a motion to approve the agenda with the addition of an Executive Session to Review Employee Performance. Commissioner Schrom seconded the motion, and it passed.

Comments from Public: There were none.

Approval of the Minutes: Commissioner Miller made a motion to approve the minutes of the October 9th, 2024, Regular Meeting. Commissioner Schrom seconded the motion, and it passed.

NEW BUSINESS

- 1. RFQ for Engineering Services:** The RFQ was reviewed. Commissioner Miller made a motion to approve and advertise the RFQ. Commissioner Schrom seconded the motion, and it passed.
- 2. Storage Lease:** Director Valentine has had several inquiries about leasing a portion of our fenced yard.
- 3. Railroad Crossing on Road 13.6 SW:** Director Valentine was contacted last Tuesday by RYAL about resurfacing the crossing on Rd 13.6 SW. Grant County requires a county permit, an ad in the newspaper, a traffic control plan, a site plan and signage rerouting traffic to meet the permit requirements. She is happy to report that the project will begin tomorrow and be completed on Thursday.

OLD BUSINESS

- 1. 2024 Comprehensive Plan:** The updates were reviewed.
- 2. 2025 Budget:** The updates were reviewed.
- 3. Royal Premix Road Crossing:** RYAL has completed their work on the crossing and Tony anticipates having the asphalt work completed in the next couple of weeks. He is interested in receiving concrete by rail.
- 4. Railroad Transload:** Nothing new to report.
- 5. Resolution Draft 2024.??:** Tabled
- 6. Gilbert's Truck Repair:** Nothing new to report.
- 7. Property Lease:** Nothing new to report.

COMMISSIONERS' REPORT

1. **Frank Mianecki:** No Report
2. **Alan Schrom:** Alan has completed an RFQ for engineering services.
3. **Davey Miller:** Davey will be available to help with tires on the top pock if needed.

At 4:50 p.m. Commissioner Mianecki called for a 10-minute Executive Session to discuss employee performance.

At 5:00 p.m. Commissioner Mianecki closed the Executive Session and reconvened the regular meeting.

OFFICE REPORT

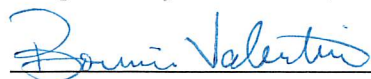
1. **Upcoming Meetings:** The GC EDC has announced a GC LEAD Summit on November 14th. They will have local leaders and stakeholders as speakers with a chance to network afterwards. There is also a Supply Chain Caucus Trip with Senator Matt Boehnke focused on the Shortline Rail Modernization Tax Credit on November 19th starting at the Port of Benton. Director Valentine will plan to attend the GC LEAD Summit and the Shortline Cucus Trip if her schedule allows.
2. **Letter Requesting Payment:** A letter was reviewed asking for partial reimbursement for the emergency water line repair that was made on Road F SW in front of Royal Ridge at the end of August. The Commissioners signed the letter. Director Valentine will get it sent with an invoice as soon as possible.
3. **Miscellaneous:** Director Valentine discussed the advanced notice that will be required when the time comes to resurface the railroad crossing on Road E SW. Commissioner Schrom made a motion to give Director Valentine a \$2.50 an hour raise beginning January 1, 2025. Commissioner Miller seconded the motion, and it passed.

ADJOURN

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting. Commissioner Miller seconded the motion and Chairman Mianecki adjourned the meeting at 5:40 p.m.

Next Regular Meeting will be November 13, 2024, at 2:00 pm

Respectfully submitted,



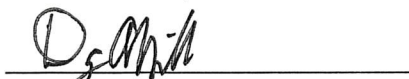
Bonnie Valentine, Director



Frank Mianecki, Chairman



Alan Schrom, Vice-Chairman



Davey Miller, Secretary