PORT OF ROYAL SLOPE

4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS

Frank Mianecki *Alan Schrom* *Davey Miller*

September 11, 2024

The September 11th, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:04 p.m. by Vice Chairman Schrom.

Commissioners Present: Alan Schrom and Davey Miller.
Others Present: Director Bonnie Valentine.

Commissioner Miller made a motion to excuse Commissioner Mianecki, and it passed.

Approval of Agenda: Commissioner Miller made a motion to approve the agenda, and it passed.

Comments from Public: There were none.

Approval of the Minutes:

Commissioner Miller made a motion to approve the minutes of the August 14, 2024, Regular Meeting and it passed.

Commissioner Miller made a motion to approve the minutes of the August 28, 2024, Regular Meeting and it passed.

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date **September 11, 2024**. The Board does hereby approve those September 11th, 2024, warrants as follows: **GF Payroll Warrants: #13790 – 13798** in the amount of **$7,619.86; GF Warrants #13799 - 13815** in the amount of **$60,414.34.**

Commissioner Miller made a motion to approve the September 11th, 2024, warrants as listed and it passed.

Discussion of Revenues and Revenue Approval: After reviewing the income list, Commissioner Miller made a motion to approve the revenues received as presented and it passed. Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **September 11, 2024,** in the amount of **$24,811.44** for the General Fund.

COMMISSIONERS REVIEW OF ACCOUNTS: Commissioner Miller reviewed invoices and warrants, with the check register finding no discrepancies.

OLD BUSINESS

1. **Royal Premix Road Crossing:** Scheduling a meeting next week to get everyone together for the design and schedule.
2. **FD#10 Water Connection/Rd E SW Water Line Extension:** This project has been completed. Commissioner Miller made a motion to accept the work and complete the Notice of Completion with the Department of Labor and Industries and it passed.
3. **Railroad Transload:** Working to define this project to move it forward.
4. **Resolution Draft 2024.05:** Tabled
5. **Gilbert's Truck Repair:** Nothing new to report.
6. **Emergency Water Line Repair Rd F SW / Royal Ridge:** This Emergency Repair was completed on Thursday August 29th. Director Valentine will research the cost of a 24" riser for the fire hydrant.
7. **Property Lease:** The lease is being drafted.

NEW BUSINESS

1. **Port of Pasco:** Director Valentine was contacted by the Port of Pasco about some properties along Crab Creek.
2. **Well 2- Emergency Well Pump Motor Repair:** Irrigators Inc. was called to help diagnose the motor on the well pump at well 2. It was determined the top bearing was going out. The motor has been reinstalled and is working great.

COMMISSIONERS' REPORT

1. **Frank Mianecki:** No Report
2. **Alan Schrom:** Alan monitored the emergency repairs to the water line on Rd F SW at Royal Ridge and checked on the well pump motor at Well 2.
3. **Davey Miller:** Checked on the Clark Lift tires. He has learned that ABC Hydraulics stocks Victaulic pipe used at Well 1. Good information to have!

OFFICE REPORT

1. **Small Ports Seminar:** The Small Ports Seminar is being held in Chelan again this year. Director Valentine has a scheduling conflict and will not be able to attend this year.
2. **Miscellaneous:** Monday Surplus will be delivering two Conex containers. Director Valentine will continue to work on the FRAP Grant for tie replacement.

ADJOURN

As there was no other business brought before the Board, Commissioner Miller made a motion to adjourn the meeting and Vice Chairman Schrom adjourned the meeting at 4:35 p.m.

Next Regular Meeting will be on September 25th, 2024, at 2:00 pm.

Respectfully submitted,

Bonnie Valentine, Director

Frank Mianecki, Chairman

Alan Schrom, Vice-Chairman

Davey Miller, Secretary

PORT OF ROYAL SLOPE

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BOARD OF COMMISSIONERS

Frank Mianecki *Alan Schrom* *Davey Miller*

September 25, 2024

The September 25th, 2024, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:20 p.m. by Chairman Mianecki.

Commissioners Present: Frank Mianecki, Alan Schrom and Davey Miller.
Others Present: Director Bonnie Valentine.

Approval of Agenda: Commissioner Miller made a motion to approve the agenda with the addition of Well Maintenance to New Business. Commissioner Schrom seconded the motion, and it passed.

Comments from Public: There were none.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes of the September 11, 2024, Regular Meeting. Commissioner Miller seconded the motion, and it passed.

OLD BUSINESS

1. **Royal Premix Road Crossing:** Tony Jenks, Commissioner Schrom, Director Valentine, and Dan Garrett from the railroad met to discuss the road crossing for RPC Gravel. The crossing will be asphalt not concrete. New ties from the Port will be installed before the asphalt is installed.
2. **Railroad Transload:** Working on defining this project to move forward.
3. **Resolution Draft 2024.05:** Tabled
4. **Gilbert's Truck Repair:** Nothing new to report.
5. **Property Lease:** Nothing new to report.

NEW BUSINESS

1. **Well Maintenance:** There was a discussion on annual maintenance on all the booster pumps at the well facilities. Director Valentine will do some research on prices and scheduling.

COMMISSIONERS' REPORT

1. **Frank Mianecki:** No Report
2. **Alan Schrom:** Alan helped Director Valentine with the FRAP Grant application for tie replacement on the railroad and he went to the meeting with RPC on their railroad crossing.

3. **Davey Miller:** Davey went to a meeting with Simplot regarding a transloading facility. Davey helped offload two Conex the Port purchased from Surplus and has an idea to improve the forks on the loader to make moving a Conex easier.

OFFICE REPORT

1. **FRAP Grant**: Commissioner Schrom made a motion to approve the FRAP grant applying for funding to upgrade the railroad to class 1 track in phases over time. Commissioner Miller seconded the motion, and it passed.
2. **Miscellaneous:** Director Valentine shared information on selling equipment by consignment and an interest in our water rates. She will continue to get the preliminary budget information ready for the next meeting. There was a discussion about installing a shed for the speeder at the office near the rail. We will work on getting an RFQ out for a new engineering firm for the Port.

ADJOURN

As there was no other business brought before the Board, Commissioner Miller made a motion to adjourn the meeting. Commissioner Schrom seconded the motion and Chairman Mianecki adjourned the meeting at 5:00 p.m.

Next Regular Meeting will be on October 9, 2024, at 2:00 pm

Respectfully submitted,

Bonnie Valentine, Director

Frank Mianecki, Chairman

Alan Schrom, Vice-Chairman

Davey Miller, Secretary