PORT OF ROYAL SLOPE

4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS
Davey Miller   Alan Schrom

July 8, 2026

The July 8th, 2026, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:00 p.m. by Chairman Miller.

Commissioners Present: Davey Miller and Alan Schrom.
Others Present: Director Bonnie Valentine and Jake Janette.

Approval of Agenda: <u>Commissioner Schrom made a motion to approve the agenda, and the motion passed.</u>

Comments from Public: There were none.

Approval of the Minutes: <u>Commissioner Schrom made a motion to approve the minutes of the June 24th, 2026, regular meeting, and the motion passed.</u>

Discussion of Warrants and Warrant Approval: Warrants audited and certified by the auditing officer as required by RCW 42.24.090 and reimbursement claims as required by RCW 42.24.080 have been recorded in a listing and made available to the Board as of this date **July 8, 2026**. The Board does hereby approve those warrants as follows: **General Fund Payroll Warrants: #14297 – 14307** in the amount of **$7,939.62** and **General Fund Warrants #14308 – 14323** in the amount of **$9,326.54** are all approved on **July 8, 2026.** <u>Commissioner Schrom made a motion to approve the July 8, 2026, warrants as listed and the motion passed.</u>

Discussion of Revenues and Revenue Approval: After reviewing the income list, <u>Commissioner Schrom made a motion to approve the revenues received as presented and the motion passed.</u> Revenues audited and certified by the auditing officer have been recorded in a listing made available and reviewed by the Board as of this date, **July 8, 2026,** in the amount of **$44,752.15** for the General Fund. The Grant County Auditors report for June had not been received.

COMMISSIONERS REVIEW OF ACCOUNTS: Commissioner Miller reviewed the invoices and warrants finding no exceptions.

NEW BUSINESS

1. **Appointing a Commissioner for District 1:** The process to appoint a commissioner for District 1 was discussed. <u>Commissioner Schrom made a motion to nominate Jake Janette for District 1, and it passed.</u> The position will be posted in 3 public places for at least 15 days.

OLD BUSINESS

1. **Transload/Acreage:** Nothing new.
2. **Rail Access & Transloading:** Bid documents will be ready soon and anticipate opening bids by the end of July. The design for the transload pit was discussed.

3. **Gilbert's Truck Repair:** Gilbert is getting a written statement for the Commissioners that his site plan is being worked on.
4. **PBS On-Call Contract:** Commissioner Schrom made a motion to add $5,000.00 to the On-Call Contract and the motion passed.
5. **Gravel Pits:** Nothing new.

COMMISSIONERS REPORT

1. **Davey Miller:** Davey picked up chlorine in Moses Lake last week.
2. **Vacant**
3. **Alan Schrom:** Alan covered well call while Bonnie was out of the area. He continues to work on the driveway documents.

OFFICE REPORT

1. **Railroad:** There has been an inquiry about a heavy haul coming in on the rail later this year. The railroad managed some weeds in the industrial parks.
2. **Miscellaneous:** Director Valentine completed the 2025 CCR and delivered them to our water customers. She has also sent out a form to each of our water customers requesting their employee numbers to update the WFI form for DOH.

ADJOURN

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting and Chairman Miller adjourned the meeting at 3:55 p.m.

The next Regular Meeting is July 22nd at 2:00 pm.

Respectfully submitted,

Bonnie Valentine, Director

Dave Miller, Chairman

Vacant, Vice-Chairman

Alan Schrom, Secretary

PORT OF ROYAL SLOPE

4572 Road 13.6 SW; Royal City, WA 99357

BOARD OF COMMISSIONERS
Davey Miller Alan Schrom

July 22, 2026

The July 22nd, 2026, regular meeting of the Port of Royal Slope Commissioners was called to order at 2:08 p.m. by Chairman Miller.

Commissioners Present: Davey Miller and Alan Schrom.
Others Present: Director Bonnie Valentine.

Approval of Agenda: Commissioner Schrom made a motion to approve the agenda, and the motion passed.

Comments from Public: There were none.

Approval of the Minutes: Commissioner Schrom made a motion to approve the minutes of the July 8th, 2026, regular meeting, and the motion passed.

OLD BUSINESS

1. **Transload/Acreage:** Nothing new.
2. **Rail Access & Transloading:** Bid documents are almost completed.
3. **Gilbert's Truck Repair:** Gilbert texted Director Valentine a document from Columbia Northwest Surveying showing they do have his project.
4. **PBS On-Call Contract:** We are waiting to hear from PBS regarding our request adding $5,000 to our On-Call contract.
5. **Gravel Pits:** This area could make a great transloading area in the future if it were level with the railroad.
6. **Norwest Water Connection:** Norwest has requested that their original request for a 2" domestic water connection for their new warehouse, approved at the January 14th, 2026, meeting, be changed to a dedicated indoor fire sprinkler system connection. Norwest Ingredients plans to supply the outside water faucets for the new warehouse from meter #2 and the new connection will be dedicated to the indoor fire sprinklers. Commissioner Schrom made a motion to approve Norwest Ingredients request to change from a 2" domestic connection to a dedicated indoor fire sprinkler connection and the motion passed.

COMMISSIONERS REPORT

1. **Davey Miller:** Davey picked up chlorine in Moses Lake on July 10th.
2. **Vacant**
3. **Alan Schrom:** Alan is finalizing the driveway bid documents.

OFFICE REPORT

1. **Enduris 2026 Policy:** We have received our 2026 policy and invoice form Enduris. The annual premium is approximately $1000 less than 2025.

2. **Miscellaneous:** Director Valentine will look into a FRAP application to replace ties on the railroad. She has received a questionnaire from WSRB regarding our water system. WSRB uses this information when setting insurance ratings. Director Valentine listened to the last WPPA legislative update via ZOOM, there is concern regarding the proposed Highway Use Fee introduced last year and if it could affect freight in the future.

ADJOURN

As there was no other business brought before the Board, Commissioner Schrom made a motion to adjourn the meeting and Chairman Miller adjourned the meeting at 5:00 p.m.

The next Regular Meeting is August 12th at 2:00 pm.

Respectfully submitted,

Bonnie Valentine, Director

Dave Miller, Chairman

Vacant, Vice-Chairman

Alan Schrom, Secretary